



First land deed from the Indians
April 12th 1659

TOWN OF WOODBURY

Planning Commission

297 Main Street South
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MINUTES PUBLIC HEARING/REGULAR MEETING WEDNESDAY, JUNE 2, 2010

7:30 P.M.

TOWN ANNEX

MEMBERS PRESENT:

Andy Peklo
Bob Travers
Jane Sandulli
Mary Connolly
Eileen Denver

ALTERNATES PRESENT:

Linda Carlson
Tom Amatruda

ALSO PRESENT: Catherine Adsitt and other interested residents.

PUBLIC HEARINGS

None

1. Regular Meeting

Chr. Peklo convened the Regular Meeting of the Woodbury Planning Commission at 7:30 p.m. Seated were Commissioners Peklo, Travers, Sandulli, Connolly, and Denver. Reference was made to Section 8-21, Connecticut General Statutes, and Section 901 of the Woodbury Town Charter, Conflict of Interest.

2. Pending Applications

None

3. Other Business

None

4. New Applications

1. 10-PC-1002/Dayton/731 Flanders Road/3-Lot Family Subdivision (Tax Assessor's Map 096/Lot 001)

Catherine Adsitt, Town Planner, explained that there is an existing house on the property and the applicant is proposing two additional lots for a 3-lot family subdivision. Mrs. Adsitt said the application is currently before the Inland Wetlands Agency, and still outstanding are a sanitation report, viewshed report, and earthwork calculations. Mrs. Adsitt said the Town of Bethlehem also needed to be notified, which was done, as the property abuts Bethlehem.

The Commission agreed to schedule a public hearing for Wednesday, June 16, 2010.

PC/6/2/10

1

MOTION:

To schedule a public hearing for Application 10-PC-1002 submitted by Dayton for a 3-lot family subdivision at 731 Flanders Road on Wednesday, June 16, 2010, at 7:30 p.m. in the Town Annex conference room. (Tax Assessor's Map 096/Lot 001)

Made by Travers, seconded by Connolly.

Vote 5-0 in favor.

5. Referrals

None

6. Privilege of the Floor

Catherine Adsitt discussed the recommendation in the Plan of Conservation and Development for the Planning Commission to prepare design guidelines for the Main Street Design District, which would be a way to show examples through pictures to better communicate preferences of the town to property owners for items such as styles of fencing preferred. Mrs. Adsitt said the Commission would also work with the Zoning and Historic District Commissions to complete the guidelines. Mrs. Adsitt made available to the Commission copies of design guidelines from Jamestown and Simsbury.

Commissioner Linda Carlson asked who one would see in town if they had questions when they were building. Mrs. Adsitt said that would be the Land Use office, but also the health, building, and fire departments, to be sure all requirements are being met.

Commissioner Bob Travers asked what the steps to this project would be. Mrs. Adsitt said a summary and goals would be prepared and combined with the Plan of Conservation and Development, and putting pictures with the words. Chr. Peklo said it would be a way to suggest, but not dictate to people. Mrs. Adsitt said the Commission could start with the Main Street Design District, and then over time prepare guidelines for the other districts.

Catherine Adsitt also discussed that the Commissions are required to review fees, stating it is supposed to be done once a year. Chr. Peklo said he would look at the fee schedules. Mrs. Adsitt said any fee issues would then be sent to the Town Counsel for their review.

7. Consideration of Minutes

Regular Meeting – May 19, 2010

MOTION:

To approve the minutes of the Wednesday, May 19, 2010, Regular Meeting of the Woodbury Planning Commission, as submitted.

Made by Sandulli, seconded by Travers.

Vote 5 -0 in favor.

8. Correspondence

None

9. Adjournment

MOTION:

To adjourn the meeting at 7:45 p.m.

Made by Travers.

FILED SUBJECT TO APPROVAL
Respectfully submitted,

Karen Blanchet, Clerk