

**MINUTES**  
**BOARD OF SELECTMEN REGULAR MEETING**  
**THURSDAY, JUNE 10, 2010**  
**7:30 PM**  
**SHOVE BUILDING CONFERENCE ROOM**

Present: Gerald Stomski, First Selectman  
Barbara K. Perkinson, Selectman  
George Hale III, Selectman

Also Present: about seven townspeople and Jamie Cura; VOICES

**1. Call to order**

First Selectman Stomski called the regular meeting of the Board of Selectmen to order at 7:30 P.M. in the Shove Building Conference Room.

**2. Pledge of Allegiance**

**3. Privilege of the Floor**

Tom Arras commented that at the last regular meeting there was discussion about the Pezzo property and his interpretation of the Charter. He had referenced two sections primarily. Selectman Hale, who made the comment, said he would address Mr. Arras' concerns later. Mr. Arras then asked what the exact total of the operational side of the budget was. First Selectman Stomski said he did not have that information with him at this time but Mr. Arras was welcome to see him in his office at a later time.

Martha Sherman, read a letter on behalf of Lesa Peters. In the letter Ms. Peters noted that the process to appoint to boards and commissions needs to be non-partisan and fair, give the appointments careful and thoughtful consideration. The letter was submitted.

Richard Snider asked if any volunteers had come forward regarding openings on boards and commissions, specifically the Conservation Commission and Historic District Commission. He referenced the notice in VOICES. First Selectman Stomski noted that this was on tonight's agenda. Mr. Snider then asked about the Pezzo property. He thought the answer Mr. Stomski had given at the recent Board of Finance meeting was rather vague; wouldn't it be good to have a response ready for the Town Meeting? It will come up. Was the property properly transferred? Could the Town's attorney come up with a solution that would work for both sides? Also, regarding the budget, if it's not approved what funds do we have to keep the Town running? Section 703C of the Charter was referenced. What is the attorney's interpretation? A selling point would be that if the budget were not approved things would be shut down, only those departments related to the health and safety of the Town would be kept running. At the recent joint meeting of the Boards of Finance and Selectmen department heads were to be asked to slash \$5,000 from their budgets. Mr. Snider also said he would spread the word about the referendum. First Selectman Stomski said he appreciated Mr. Snider's effort in strumming up votes.

**4. Minutes**

**a. Regular Meeting – May 27, 2010**

**MOTION:** Selectman Perkinson moved and Selectman Hale seconded to approve the minutes of the regular meeting of May 27, 2010 with the following corrections:

Page 1, under “Also Present” and under “Privilege of the Floor,” change “Lesa Peters” to “Sharon Sherman.”

Page 4, under “Pezzo Property” third sentence, should read “The issue...again; **at The Town Attorney’s recommendation.**

Seventh sentence delete “plus settlement.” The next sentence “Selectman Hale stated he agreed with First Selectman Stomski” should be put at the end of the paragraph.

Page 4, under “Annex Property” 4<sup>th</sup> sentence, should read “The matrix **is a work In progress.**”

**UNANIMOUSLY APPROVED.**

**MOTION:** Selectman Perkinson moved and Selectman Hale seconded to add to the agenda consideration of minutes of June 8, 2010 and June 1, 2010.

**UNANIMOUSLY APPROVED.**

**b. Special Meeting - June 8, 2010**

**MOTION:** Selectman Stomski moved and Selectman Perkinson seconded to approve the minutes of the special meeting of June 8, 2010. Selectman Hale abstained due to absence. **VOTE: 2-0 FAVOR. MOTION CARRIED.**

**c. Special Meeting – June 1, 2010**

**MOTION:** Selectman Perkinson moved and Selectman Hale seconded to approve the Minutes of the special meeting of June 1, 2010 as presented.

**UNANIMOUSLY APPROVED.**

**5. Set 2010-2011 Budget Referendum Date**

**MOTION:** Selectman Perkinson moved and Selectman Hale seconded to set a referendum date to vote on the budget for June 29, 2010 at the Senior /Community Center, from 6:00AM to 8:00 PM.

**UNANIMOUSLY APPROVED.**

**6. Appointments / Resignations**

First Selectman Stomski said that there is a policy and procedure for appointments specified in the Charter, Section 606. Notification has been made to the local newspaper and to the Republican and Democratic Town Committees of openings. The Board of Selectmen reviews the potential recommended volunteers and makes the appointments. Mr. Stomski felt the Board of Selectmen has been transparent; the Board lets the Committees know and reviews letters, recommendations and e-mails. Suggestions are made. Promptly, choices are made, the positions are filled as expeditiously as possible.

**MOTION:** Selectman Perkinson moved and Selectman Hale seconded, for discussion purposes, to accept the policy and procedure presently in place.

Discussion: Selectman Hale read Section 606 aloud and noted that some items are not addressed in the Charter. Selectman Stomski said he looked at the procedure, historically. "Promptly" is used. We've outlined what we do, accommodate the parties. Some unaffiliated townspeople do not want to go through Town Committees, it's the duty of the Board of Selectmen to look at, review and appoint. Selectman Hale said he did not disagree with anything, but the Charter specifically cites vacancies. In the previous administration things were done that were not in the Charter because the Charter did not go far enough. Let the Charter Revision Commission look into this. Selectman Stomski pointed out that the policy and procedure was brought up by the previous administration, this is an outline of what we follow, pursuant to the Charter. We were asked to have a written policy, now we will, it fulfills the request of townspeople. Selectman Hale agreed that the Charter touched on this, but not in detail. To clarify, Mr. Stomski said the recommendations for appointments are made promptly, made based on the response we get. There is discussion on the recommendation for appointment. If you want to send this to the Charter Revision Commission as a detail, it would be their call. This works and fulfills the request to develop a policy. Selectman Hale agreed that there should be a policy. Selectman Perkinson asked, a detail like this, should it be in the Charter or included in a policy manual?

**UNANIMOUSLY APPROVED.**

Under appointments, Selectman Stomski thanked the Democratic Town Committee for submitting the name of Jeffrey Sherman as a nomination for the Conservation Commission to fulfill the vacancy left by the resignation of Larry Pond. Selectman Stomski read Mr. Sherman's qualifications.

**MOTION:** Selectman Hale moved and Selectman Perkinson seconded to appoint Jeffrey Sherman to the Conservation Commission to fill the vacancy left by the resignation of Larry Pond. He will finish Mr. Pond's term.

**UNANIMOUSLY APPROVED.**

Selectman Stomski also thanked the Democratic Town Committee for submitting the name of Marc Kroll to fill the vacancy on the Historic District Commission. It is duly noted that Mr. Kroll does not live in the Historic District.

**MOTION:** Selectman Hale moved and Selectman Perkinson seconded to appoint Paul Hadzima as a regular member of the Historic District Commission to fill the vacancy made by the resignation of Marion Griswold. His term will end January 2, 2012. **UNANIMOUSLY APPROVED.**

**MOTION:** Selectman Hale moved and Selectman Perkinson seconded to appoint Marc Kroll as an alternate to the Historic District Commission to fill the vacancy left by Paul Hadzima for a period ending January 5, 2015.

**UNANIMOUSLY APPROVED.**

## **7. Bids & Contracts Awards**

Director of Public Works, David Monckton, recommended the quote received for

center line traffic delineation. Responses were received from Atlantic Paving Marking at \$165 per mile for 40 miles of 4 inch single yellow centerline using water base paint and no quote for epoxy paint. Safety Marking quoted \$175 per mile for 40 miles of 4 inch single yellow utilizing water base paint and \$0.27 per linear foot for epoxy paving markings. He recommends Safety Marking, Inc. as it is a complete quotation with both types of paint included. This company has been used by the Town before.

**MOTION:** Selectman Perkinson moved and Selectman Hale seconded the recommendation made by the Director of Public Works to award the bid to Safety Marking.

Discussion: Selectman Hale noted that Mr. Monckton was recommending the higher bidder. To that Selectman Stomski said the other bidder did not quote both types of paint. Epoxy paint stands up better than water based and was not quoted on the lower bid.

**UNANIMOUSLY APPROVED.**

**MOTION:** Selectman Perkinson moved and Selectman Hale seconded to add Donations to the agenda. **UNANIMOUSLY APPROVED.**

### **8. Donations**

First Selectman Stomski stated that a donation was received on June 7<sup>th</sup>, from Dr. Don Demas, in the amount of \$150, for Teen Concert sponsorship through Parks and Recreation. Also received was \$10,000 from the Peter and Carmen L. Buck Foundation to be used for the Senior Community Center, Foot Care Program and electric door openers for lavatories.

**MOTION:** Selectman Perkinson moved and Selectman Hale seconded to accept donations as stated above. **UNANIMOUSLY APPROVED.**

### **9. Old Business**

#### **Charter Revision**

The Charter Revision Commission will meet June 17, 2010 with the Board of Selectmen. Neither Selectman Perkinson nor Selectman Hale will be able to attend but First Selectman Stomski said he would submit comments, so both selectmen were asked to present their comments or concerns to him to present to the Commission.

#### **Tax Abatement**

First Selectman Stomski said the Business and Economic Development Commission will discuss the tax abatement which allows for a two year tax exemption on personal property owned by a new business. He stated that Selectman Hale would work with the Commission on this matter. Selectman Hale said he wished Selectman Stomski had let him know about this. He had started work on this with Senator Rob Kane, but thought he was doing it independently of the Business and Economic Development Commission. He would turn over the information he had to the Commission. Discussion followed as to whose project the tax abatement would be. Selectman Hale said Mr. Kane was researching Connecticut State Statutes and would provide a comment to him. He also spoke with the Town Planner, Catherine Adsitt who will get him information. Mr. Bill Monti, of the Tourism Board, is involved with this. He has a starting point. Selectman Hale wished that Mr. Stomski had given him a heads up as a professional courtesy of what he intended to do with this. Selectman Perkinson

noted that all the selectmen are working toward the same goal. Selectman Stomski apologized to Selectman Hale for the misinterpretation

**10. New Business**

**MOTION:** Selectman Perkinson moved and Selectman Hale seconded to accept the clerk's bill in the amount of \$64.05 and approve for payment.

**UNANIMOUSLY APPROVED.**

**11. Correspondence**

There was none.

**12. Adjournment**

**MOTION:** Selectman Hale moved and Selectman Perkinson seconded to adjourn the meeting at 8:30 PM. **UNANIMOUSLY APPROVED.**

FILED SUBJECT TO BOARD APPROVAL  
Respectfully submitted,

Linda Leigh  
Clerk Pro Tem

By having an established, well-known process, it will be easier to recruit qualified, interested members of the community, especially new members who have not been involved previously in a town Board, Commission or Committee. The process for notifying the public about vacancies, and used to fill vacancies in appointed committees, including ad hoc committees, should be agreed upon by the RTC and DTC, as well as approved by the BOS, to ensure that the recruiting process is open, transparent, and fair to all concerned, as well as to ensure the letter and intent of existing state statutes, regulations, and the Town Charter are met. This process will be posted on the Woodbury town web site, made available at the First Selectman's Office, and included in the Annual Town Report.

1. Vacancy announcements

- Letters of resignation will be read into the minutes at the next BOS meeting following receipt of the letter.
- Email notification to Town Committee Chairs, and Chair of the B/C will be sent the next business day.
- Letter to editor to Voices, delivered in time for next Voices publication (following Wed.), will include:
  - Board/Commission with vacancy
  - Term end-date
  - How to volunteer
  - Cut off date for volunteers to step forward: from the announcement of a vacancy, the Town Committees will use a minimum of 2 months to recruit nominees for the vacancy. Note: Flexibility may be needed should a specific expertise be required.
  - Special qualifications, if any; e.g. 2 members of HOC must live in the historic district; age requirement for a number of members of the Commission for the Elderly.
  - Unaffiliated residents are encouraged to contact the DTC or RTC to volunteer for B&C vacancies.

2. Nominations to fill vacancies

- The BOS will solicit the recommendations of the Board/Commission chair prior to filling the vacancy. The chair will be able to determine if a nominee's qualifications meet the needs of the B/C. Additionally, all nominations, from the town committees and volunteers who have stepped forward, will be read into the record at the Board of Selectmen's meeting. The minutes of the BOS will include:
  - Name of volunteer
  - Who recommended the volunteer; e.g. RTC, DTC, self
  - Date the nomination was presented to the BOS
  - Date of resignation of the prior member
  - Qualifications of the nominee
  - Party affiliation of the nominee
  - Recommendations from Board/Commission Chair

**3. Alternates nominated to fill vacancies**

- **When a vacancy occurs on a Board/Commission, and after consulting with the B/C Chair, the longest-serving Alternate member will be asked to become the full member, unless doing so would violate the minority representation requirement or other special requirements for the particular commission. New nominees will then be considered to complete the term of the Alternate member.**

#### **4. Elected Boards and Commissions**

- **This document is meant to address appointments to Boards and Commissions.**

**Procedures for filling vacancies in elected Boards & Commissions are included in the Town Charter. If any changes or clarifications are needed, they will be submitted to the Charter Revision Commission.**

**Recommendations of the Woodbury Democratic Town Committee June 10,  
2010**

First land deed from the Indians April

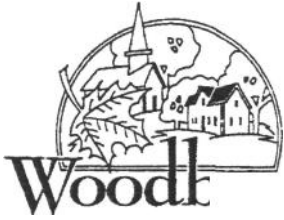
## TOWN OF WOODBURY

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12th 1659

The following policy and procedure was approved at the Regular Board of Selectmen Meeting on June 10, 2010.

### Policy and Procedure for Appointments to Town Boards and Commissions

1. Letters of resignation are read into the minutes at the next Board of Selectmen Meeting.
2. Notification of an open position is made in the local newspaper and to the Republican Town Committee and the Democratic Town Committee for possible interest and/or nomination.
3. The Board of Selectmen review all of the names of the respondents to the opening and, if necessary, interview potential volunteers.
4. Recommendations for appointment are made and filed at the next Board of Selectmen Meeting.
5. The Board of Selectmen discuss recommendations for appointment and vote on nomination

Pursuant to:

Woodbury Charter

Chapter VI. Section 606.

